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मुंबई पत्तन प्राधिकरण  
Mumbai Port Authority

  
Harbour of Progress & Prosperity

यातायात प्रबंधक का कार्यालय,  
पत्तन भवन,  
शुद्धजी वल्लभदास मार्ग  
मुंबई - ४०० ००१.  
Traffic Manager's Office,  
Port House,  
Shoorji Vallabhdas Marg,  
Mumbai - 400 001.

No. TM/D/4-3/43 of 2024-25

07 JAN 2025

## CIRCULAR

The President,  
Maritime Association of National Shipping Agents

The President,  
Brihanmumbai Custom Brokers Association

The President  
Indian Merchant Chambers

The President  
Bombay Chamber of Commerce & Industry

The President,  
All India Importers Exporters Association

The President,  
All India Pulses & Grains Association

Sirs,

Sub : Policy for erection of Temporary Sheds in the Port.

By Circular No. TM/D/4-3/08 dated 04.05.2024, the trade was informed that temporary sheds ( on common user basis ) can be erected by the Port users viz. CHAs, Importers and Exporters subject to the conditions laid down therein for use.

2. In order to streamline the overall process & procedure for erection of temporary sheds in Port, the Competent Authority has approved the Policy for erection of Temporary Sheds in the Port (copy enclosed).

3. This Policy will be valid for a period of one year and reviewed thereafter. Also this Policy is subject to review anytime before the completion period of one year, if required at the discretion of the Port.

4. The temporary sheds erected by the Port users in Docks and outlying areas for use will be permitted to be utilised on Common User Basis.

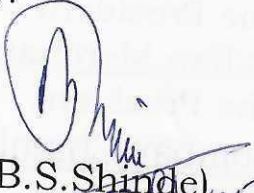
(pto)

5. Applicants desirous of erection of temporary shed, will have to submit an application to the Traffic Manager furnishing the requisite and relevant details including the location where they intend to erect the temporary shed. Such application should be sent by email to [tm@mumbaiport.gov.in](mailto:tm@mumbaiport.gov.in) and [tmooffice@mumbaiport.gov.in](mailto:tmooffice@mumbaiport.gov.in). Proforma for application is enclosed.

6. The erection of temporary sheds will be permitted subject to terms & conditions mentioned in the policy. Also the applicant /Port user concerned will be required to submit an Indemnity Bond absolving Mumbai Port Authority in the matter.

7. It is requested to give wide publicity to the Policy for erection of temporary sheds in the Port and avail the abovesaid facility.

DA: Policy for erection of temporary  
Sheds in Port

  
(B.S. Shinde)  
Traffic Manager